

Westfield Township Board of Trustees

Special Meeting
March 15th, 2021

Trustee Horner commenced the Trustee meeting via Zoom on March 15th, 2021 at 7:00pm. Roll call: Patterson- here, Schmidt-here, Horner-here. Meeting commenced after the Pledge of Allegiance.

Guests- Carol Rumburg, Ron Oiler

Trustee Horner motions to commence Executive Session to discuss potential zoning position(s) at 7:01pm; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Executive Session commenced.

Trustee Horner motions to exit Executive Session at 7:19pm; seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. No action taken at this time.

Comments from the floor

- N/A

Minutes to be approved

- March 1st, 2021- Trustee Special Meeting- *Trustee Horner motions to approve the minutes as amended. The minutes should read "Zuk's Tree Moving, the business is agriculturally exempt"; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes. Side note- Trustee Horner "agrees with the accuracy of the minutes, but does not agree with what was said during the meeting" on March 1st, 2021.*

- March 4th, 2021- Trustee Special Meeting- *Trustee Horner motions to approve the minutes as amended. The minutes should read "all said aye after exiting executive session;" seconded by Schmidt. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.*

Roads Report

- RS Lee Evans in attendance.
- Road bid for 2021 was sent to the board of Trustees for review. \$75,923.75 was the engineer's estimate. Melway came in at \$63,285.40 as a bid.

Trustee Schmidt motions to approve Melway Pavid bid for paving projects for 2021 at \$63,285.40; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

Trustee Schmidt motions to approve Resolution 2021-07- 'Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2021'; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Resolution approved.

- The TWP still has 60 tons of salt to reach our committed total of 600 tons. RS Evans states that there is room at the township hall to store it inside.
- Both septic pumps were replaced.

Westfield Township Board of Trustees

Cemetery

- N/A

Correspondence

- FO Kurtz received a letter that the backflow prevention devices need reassessed by July 31st, 2021.
- FO Kurtz and the board of Trustees are in receipt of Cheryl Porter's resignation letter via email. Her last day of work will be March 31st, 2021. Her keys and laptop will need to be turned in.

Trustee Horner motions to approve Cheryl Porter's resignation effective March 31st, 2021; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- An application was received from Mike Salay (former Medina County Engineer) for the zoning commission opening.

Trustee Schmidt motions to approve Mike Salay for the zoning commission board open position (vacated by John Miller's passing); seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

Zoning

- ZI Sims in attendance.
- ZI Sims stated that she would like to have her last day be Friday, March 19th, 2021 for the processing of certificates. She has a few projects she would like to wrap up. Her official last day would be March 31st, 2021.
- 6868 Kennard Pond Permit- ZI Sims will have it
- 5677 Chesterfield-certificate needs correction.
- Fee for a sunroom (address not divulged)- still not received.
- Inquiry received for a potential lot split and commercial development at the corner of Lake and Greenwich Rd.
- 7824 Lake Rd.- the church shares land with Gloria Glens. Mike Lyons has been consulted for legal counsel.
- Board Member terms have been updated and sent to the board of Trustees for review. Greg McGlashin is up for re-election.
- ZI Sims states that she will not be turning her zoning book in to the board of Trustees because "it is hers and it is not up to date."
- Zoning Fee Schedule- Corrections made and sent to FO Kurtz.

BZA- No new updates and no pending applications.

- ZC-** Jason Lavor & Group- Text map amendment application for PUD optional overlay. The amended application from Jason Lavor & Group should be acknowledged and the commission will immediately schedule a future meeting after April 8th (as the planning commission's recommendations will be in receipt of the ZC at that time).
- Cloverleaf site plan amendment review- signage for new entrance to athletic field. Chief Fletcher has approved the plan.

Westfield Township Board of Trustees

Zoning-Friendsville Road parcel variance application- applicant formally withdrew.

- Medina County Parks District- Proposing a land swap. They would like to gain access to some parcels within the water resource area because of the well head on Westfield Rd. They own substantial property on Mud Lake and Westfield Roads.
- The 83-acre parcel that was auctioned off located at the corner of Seville and Hulbert Roads has a proposal for lot split. Legal counsel was given by Mike Lyons. Planning services is reviewing.

Old Business

- Solid Waste District- Trustee Schmidt has talked with Mike Lyons. ORC was reviewed. Mike Lyons planned to talk with Medina County Sanitary Engineer and the Medina County Commissioners regarding this topic.

New Business

- E-Post Daily- The Post appreciates news from local municipalities and our TWP can email any updates to their email addresses that they provided.
- FO Kurtz, Terri Grimm and Carol Rumburg discussed creating a Westfield TWP facebook page. They also discussed re-creating our website. They would like the website to be more user-friendly and provide more information for our community. Carol stated that Guilford TWP uses BIG Impact online to assist with their website.
- TWP Hall- potentially meeting in person by the summer.
- New laptops were received from UAN.
- Recycle Medina CountySpring clean-up vouchers. Will be posted to our website.
- OTARMA Faithful performance updates/coverage- replace maturity bonds.
- Local Government Officials Conference (virtual)- email was received. Registration is open at this time.
- Two (2) public records requests were submitted and fulfilled this week.
- Verizon bill is increasing incrementally each month. RS Evans did not have unlimited data and is going over on his data. FO Kurtz would like to change RS Evans to an unlimited plan- trustees agree.

Trustee Schmidt motions to approve the corrections to the board appointees (per email); seconded by Horner. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- Trustee Schmidt would like to have a special meeting on Thursday March 18th to discuss the appointing of a new zoning inspector. Meeting will be advertised.
- Application from a Buffham Road resident was received and the applicant is interested in joining the zoning commission.

Fiscal Officer Report

- FO Kurtz in attendance.
- Appropriation Status (Sec Attached)

Westfield Township Board of Trustees

-Fund Status (See Attached)

Secondary Checking- \$104,781.67 (*money market*)

Primary Checking- \$1,002,134.59

Total Fund status- \$1,106,916.26

*FO Kurtz would like to transfer funds from the primary checking to the money market savings after the final budget is approved. Kurtz would like to move approximately \$227,000.00 to the money market account.

- Payment Listing- totals \$32,598.76 (See Attached)

-Trustee Schmidt questioned the payment to Horner Heating and Air Conditioning. This was for repair of the damper at the fire station. RS Evans requested to have that paid from the Roads budget.

--Trustee Schmidt questioned the payment to KAYLINE. This was for car wash supplies.

-Trustee Schmidt questioned the payment to Hanley Print. This was for checks through UAN. 1,000 checks were printed.

-Trustee Schmidt questioned the payment to SILCO. This was to have the fire extinguisher serviced.

Trustee Horner motions to pay the bills totaling \$32,598.76; seconded by Horner. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- Appropriation Supplemental (See Attached).

Correspondence

- Addressed under new business.

Announcements

- Trustee Special Meeting April 5th, 2021 at 7:00pm via Zoom.

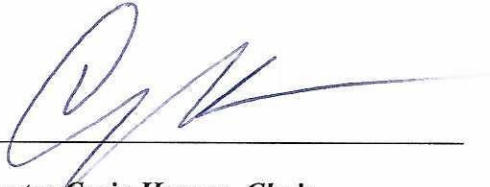
Trustee Horner motions to adjourn meeting at 8:53 pm; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Meeting adjourned.

Respectfully submitted by:

Amy M. Banfield

Date approved: 4/5/21

Westfield Township Board of Trustees



Trustee Craig Horner, Chair



Trustee Kent Patterson, Vice-Chair



Trustee Micheal Schmidt, board member

